

## COVID-19 Vaccination Requirement for Partners/Clients' Personnel

As of **December 1, 2021**, all Canadian Museum of History and the Canadian War Museum (the Museum) partners/clients' personnel must be fully vaccinated to access the event space. Partners/clients will be required to provide certification to their Event Coordinator according to the process established in this document.

In this document, you will find the following **sections**:

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2. Existing contracts and partners/clients
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6. Special circumstances and exemptions
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### 1. Vaccination requirement for partners/clients' personnel

1.1. As of **December 1<sup>st</sup>, 2021**, partners/clients' personnel (including their suppliers' personnel and their sub-contractors' personnel) who access the Museum's event space must be fully vaccinated. By "**Museum's event space**" we mean all the premises for which the Museum is responsible excluding parking lots, terraces and external spaces, unless the partner/client needs to access the premises and the internal spaces of the Museum such as the washrooms, storage places, etc.

1.2. The vaccination requirement **does not apply** to:

- personnel who will only access common areas of buildings that are open to the public (such as parking lots, external spaces, shipping and receiving areas)

### 2. Existing contracts and partners/clients

2.1. Partners/clients' personnel, including their suppliers' personnel and their sub-contractors' personnel, who access Museum's event space pursuant to existing contracts are subject to the vaccine requirement.

### 3. Meeting the vaccination requirement

3.1. You are considered **fully vaccinated** if you have received the full series of an accepted COVID-19 vaccine or a combination of accepted vaccines including:

- 2 doses of any vaccine combination of Moderna Spikevax, Pfizer-BioNTech Comirnaty or AstraZeneca Vaxzevria (including CoviShield)
- 1 dose of Janssen vaccine (Johnson & Johnson)

3.2. For more information on accepted COVID-19 vaccines, you can consult the [Vaccines for COVID-19](#) page.

### 4. Certification Process

4.1. Event Delegates/Coordinators will contact partners/clients to provide them with the certification form, which must be completed and submitted **seven (7) working days prior to the event taking place**, certifying that their personnel who will access Museum's event space will be fully vaccinated.

### 5. Site visits

5.1. As of **December 1<sup>st</sup>, 2021**, partners/clients wishing to participate in site visits related to Museum's event space must be fully vaccinated. The Event Delegates/Coordinators or Museum's Representatives will perform the verification as a condition of compliance before proceeding with the site visit.

## **6. Special circumstances and exemptions**

6.1. Some personnel may not be able to get fully vaccinated due to:

- a certified medical contraindication;
- religious grounds;
- other prohibited grounds of discrimination as defined in applicable human rights legislation.

6.2. In such cases, partners/clients are expected to inform the responsible contracting authority as soon as possible of:

- the number of such personnel;
- the impacted work locations;
- the steps the partner/client proposes to undertake to mitigate any associated risks (such as regular rapid testing).

6.3. Exemptions and any mitigation measures are subject to approval by the contracting authority.

6.4. Partners/clients should not share any personal information with the contracting authority, such as any specifics about:

- medical contraindications;
- religious grounds.

## **7. Monitoring and special requirements**

7.1. Partners/clients will be responsible for monitoring the compliance of their employees, their suppliers and their subcontractors' employees with the vaccination requirement.

7.2. The Museum reserves the right, at all times, to verify the compliance of the partners/clients' employees to the vaccination requirement. The Event Delegates/Coordinators, the Museum's Representatives or the Security Agents will carry out this verification.

7.3. The Contracting Authority will communicate, as applicable, any additional information related to special requirements to the associated partners/clients.

## **8. Failure to meet a requirement**

8.1. Partners/clients who do not provide the required certification or who are subsequently discovered to have provided an untrue certification, may be subject to measures up to and including the termination of their contract.

## COVID-19 Vaccination Requirement Certification Form

### Certification

I, \_\_\_\_\_ (first and last name), as an authorized representative of \_\_\_\_\_ (name of partner/client), warrant and certify that all personnel that \_\_\_\_\_ (name of partner/client) will provide and all personnel by our suppliers and/or sub-contractors (if applicable) on this Contract who will access the Museum's event space will be:

(a) fully vaccinated against COVID-19 with Health Canada-approved COVID-19 vaccine(s); or

(b) for personnel that are unable to be vaccinated due to a certified medical contraindication, religion or other prohibited grounds of discrimination under the Canadian Human Rights Act, subject to accommodation and mitigation measures that have been presented to and approved by the Museum.

I certify that all personnel provided by \_\_\_\_\_ (name of partner/client) and by our supplier and/or sub-contractors (if applicable) have been notified of the Museum's COVID-19 Vaccination Policy for partners/clients' Personnel, and that \_\_\_\_\_ (name of partner/client) has certified to their compliance with this requirement.

I certify that the information provided is true as of the date indicated below and will continue to be true for the duration of the Contract. I understand that the certifications provided to the Museum are subject to verification at all times.

I also understand that the Museum will declare a partner/client in default if a certification is found to be untrue, whether made knowingly or unknowingly, during the contract period.

The Museum reserves the right to ask for additional information to verify the certifications. Failure to comply with any request or requirement imposed by the Museum will constitute a default under the Contract.

**Name and title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Information you provide on this Certification Form and in accordance with the Government of Canada's COVID-19 Vaccination Policy for Supplier Personnel will be protected, used, stored and disclosed in accordance with the Privacy Act.